

Squash NWT

AGM Minutes

April 18, 2016

1. Call to order

Spider Jones called to order the annual general meeting of the Squash NWT board at 7:09 P.M. on April 18, 2016 at Sport North boardroom, Yellowknife, Northwest Territories.

2. Roll call

Present: Brent Hinchey, Jeff Hipfner, Spider Jones, Devin Madsen, Ozzie Vallejos-Sevilla, Garrett Hinchey, Dave Heffernan

Conference line for out of town attendees closed at 7:25, no phone participants.

3. Additions to agenda

- Review of constitution and bylaws
- Review of insurance policy

4. Approval of 2013/2014 AGM minutes

- *Brent moves to approve the minutes, Garrett seconded. Motion carried.*
- Business arising from the minutes:
 - Review of bylaws and insurance have already been added to agenda.
 - Website update from Jeff:
 - The website's status is the same as last year. It's not really being updated or used regularly. At the moment, its status is as more of a web presence than anyone else.
 - Suggestions were made to investigate adding to website, including contact information and a list of tournaments.
 - There was also discussion about creating email addresses for community directors to add a web presence for them to the site.
 - **Action: Jeff, Garrett and Dave to meet and discuss website and social media goals and functionality in mid-June**

5. President's Report

- Spider recognized the hard work that Ozzie and his coaching group have done enhancing the squash program at the Racquet Club in Yellowknife. Events are being held monthly during the season and are well attended and publicized.
- While we still have a strong interest from Grant to coordinate interest in Inuvik and Art to develop junior programming in Fort Smith, Spider highlighted that there needs to be a coordinated effort to develop junior programming in those communities.
 - o Yellowknife coach Brooke Harker travelled to Inuvik and Fort Smith this season, working with their coaches on techniques.
 - o Spider will visit Fort Smith in May and work with Art then.
- **Action item: Jeff to add line to Territorial Championships poster re: financial assistance available for people travelling to territorials out of community, and will distribute to Brent and Spider as they are travelling to Inuvik and Fort Smith in early May.**

6. Club reports

- An Inuvik club report was provided to the board by Spider, prepared by Hani Kheir.
 - o It was noted that only one person from Inuvik attended last year's territorials, not three, as per Hani's report.
- There was no formal Fort Smith report prepared, but Spider says there is interest in the community, particularly among female players.
- Jeff asked if there was anything else the board could do to support the sport's development in the communities.
 - o Spider suggested that we continue facilitating coaching clinics, and perhaps work to get the sport into schools.
 - o Ozzie suggested that he could go into the communities and speak with local coaches about how to get the sport into school program.
 - Brent suggested that Ozzie could go in early June after the Territorial Championships, which Ozzie was interested in.
 - Spider suggested that Brent and Spider speak with Inuvik and Fort Smith sport "champions" when they travel there in early May and determine interest and available equipment. Moving forward, the board should look to see if there's a period that we can have Ozzie travel annually, perhaps earlier in the school year.

7. Treasurer's report

- Jeff presented the financial statements to the board.
 - o Squash NWT currently has approximately \$95,000 in the bank, however, we've already received 2016 TSO funding.

- Spider said that there is some question about TSO funding amounts moving forward – the number could be cut down or cut out in the future.
- Currently, the board has \$44,000 marked as deferred revenue. However, with a coaching clinic scheduled in Yellowknife, as well as Ozzie’s trips to Fort Smith and Inuvik, a good amount of that money has been earmarked.
- Spider suggested that board members or N.W.T. coaches be diligent in looking for future opportunities to spend some of the money.
- A question was raised regarding using some of the deferred revenue to assist junior players in attending player development camps. There was general interest among board members, as long as our funding source agrees.
 - *Motion: Spider to approach MACA and ask if \$10,000 in Squash NWT funding could be carried over, earmarked toward player development camps. If successful, up to \$1,000 in funding can be allocated per junior to attend out of town development camps, not to exceed 80% of their attendance costs, to a total of \$10,000. The funding will be reimbursement and receipt based, and out-of-Yellowknife juniors can access the funding to travel to camps in Yellowknife. Brent moves, Garrett seconds, motion carried.*
- *Motion: Ozzie moves to accept the financial statements, Dave seconds. Motion carried. Financial statements accepted as presented.*

8. New business

- Squash Canada code of conduct presented for review to the board.
 - *Garrett moves for Squash NWT to adopt the code of conduct, Ozzie seconds. Motion carried.*
- Squashanalysis.com
 - Squashanalysis.com has offered to provide 6 months free membership to any members of Squash NWT who are interested. The site includes instructional videos and resources.
 - Garrett said he’s fine with partnership as long as it’s opt-in for our members.
 - A decision was made to have sign up sheets at the Racquet Club as well as an e-mail blast to gauge interest. Jeff will do up a poster.
 - *Motion: Garrett moves to begin group membership October 1, with opt-in for members, Brent seconds. motion carried.*
- High performance committee overview
 - Spider handed out the current draft of the plan, which is due to Sport North April 22.
 - Spider suggested a high performance committee be struck to finish the overview and to meet and use the document to assist with planning going forward.

- **Action: Spider, Ozzie, and Devin to meet April 19 at 1PM to finish the document.**
- Canada Games coach selection
 - Spider noted that a for coaches needs to be put out for the 2019 Games.
 - Sport North needs a coach named by June 30.
 - **Action item: Ad to be placed in News North, calling for coach applications. The ad will call for a male and female coach, rather than a coach and team manager.**
 - Aboriginal coach mentorship program
 - Spider explained that there's a female coach mentorship program, suggested we keep in mind for the 2019 Games. Sarah Nesbitt was mentioned as a possible candidate.
 - Aboriginal coach program: Spider has been pushing the possibility with the Aboriginal Sports Circle and the potential is there to send a second, aboriginal apprentice coast to the 2019 Games. Spider will continue to pursue the possibility. The Hinchey brothers and Devin Madsen were identified as potential candidates.
- Squashskills.com
 - NWT Squash is currently purchasing a Squash Skills membership for the Racquet Club (court of excellence).
 - Spider suggested that in addition, Squash NWT purchase memberships for NWT coaches.
 - *Motion: Money to be allocated for 5 yearly memberships to Squashskills.com, to be reimbursed to NWT squash coaches (receipt based). Two of the memberships will be given first priority to coaches in Inuvik and Fort Smith. Garrett moves, Dave seconds, motion carried.*
- Strategic planning
 - Spider suggested the board pursue strategic planning.
 - **Action item: Spider will report back to the group regarding next steps, costs when it comes to strategic planning.**
- Insurance
 - It was noted that Squash NWT still lacks insurance. To continue to receive TSO support money, we need to be carrying \$2M liability.
 - **Action item: Spider to follow up with the group that provides Squash Alberta's insurance and get a quote.**
- Constitution and by-laws
 - Garrett presented the by-laws, noting that they have not been updated in quite some time.
 - Garrett present notes on potential changes to update bylaws.

- **Action item: Garrett to circulate proposed amendments to constitution and bylaws, to be voted on at the next AGM in September 2016.**

9. Election of directors

- Directors were elected for the upcoming year. Presented here in the order they were elected. All directors elected unanimously to the position stated.

Format: Position: Elected member – Nominating member/Seconding member.

- President: Spider Jones – Garrett/Brent
- Vice-President: Ozzie Vallejos-Sevilla – Brent/Jeff
- Secretary: Garrett Hinchey – Jeff/Brent
- Treasurer: Jeff Hipfner – Devin/Dave
- Director: Devin Madsen – Garrett/Ozzie
- Director: Dave Heffernan – Jeff/Brent
- Director: Brent Hinchey – Garrett/Spider

10. Signing authority

- It was noted that Patricia Kalgutkar no longer wants to be a signing authority for Squash NWT, and that the board should find another person.
- A motion was passed at the last AGM to include Ozzie as a signing authority, but that hasn't happened yet.
- *Motion: Jeff, Ozzie, and Spider to become signing authorities for Squash NWT. Brent moves, Dave seconds. Motion carried.*

11. Next meeting/Adjournment

- The next meeting was proposed for Tuesday, September 20, 2016.
- Spider Jones closed the meeting at 9:12 p.m.

Minutes submitted by: Garrett Hinchey

Minutes approved by: (name)